



## Fire Fighter Coverage Information

The Colorado Convention Center utilizes state-of-the-art fire alarm and life-safety systems. The City of Denver, understanding that even the most sophisticated technology is not fail-safe, has adopted the International Fire Code. The I.F.C. requires that off-duty fire fighters be assigned to public gatherings to provide for life-safety code enforcement and crowd management.

The Fire Prevention Bureau has established minimum off-duty staffing requirements for functions held at the Colorado Convention Center. In order for your Event Manager to schedule for these services, they will need to have a full understanding of the logistics of your event. Your Event Manager will need to know the following:

- How the contracted space is set and utilized.
- How the attendees would flow within the contracted space and the event time lines.
- Explanation of unusual event requirements that might prompt extra coverage, i.e., special hazards, demographics of attendees, alcohol/concert usage, major areas of the facility used at capacity at the same time, etc. It is important to identify such issues early in the event planning process.

After you have provided your Event Manager with a visual and logistical understanding of your event, a tentative schedule for off-duty fire fighters will be arranged. Based upon your event needs, your Event Manager will provide you with an estimate of these services. Since staffing adjustments are periodically made during an event, you will be billed for actual services on your final event settlement. The cost for off-duty fire fighter services is determined by the Fire Prevention Bureau and is subject to change.