

CCC Theatre, a.k.a. Bellco Theatre

Policies and Procedures

Department: Technical Services	Issued By: Operations
Topic: Hard Hats	Procedure Number: N/A
Effective Date: 01 May 2014	Page: 1 of 2 + Drawing

Revised:

Policy:

Hard hats must be worn whenever employees are exposed to the hazards of falling, flying objects, electrical shock or burn.

Regulations:

Occupational Safety and Health Administration (OSHA), 29 CFR (Code of Federal Regulations) 1910.135 and 1926.100 – Head Protection.

Responsibility for use and enforcement:

A. Employee

1. It is the employee's responsibility to wear a hard hat when required by the Hard Hat Policy.
2. All equipment shall be worn as designed, per OSHA regulation.
3. The employee may provide and use their personal hard hat if it meets ANSI Z89.1-2003/ANSI Z89.1-2009.

B. Supervisor

1. It is the supervisor's responsibility to see that employees have been issued and wear hard hats when required. Disciplinary action, in accordance with the Hard Hat Policy, may be taken against employees who fail to wear hard hats when required; or the supervisor who fails to enforce this policy.
2. Ensure that any/all hard hats meet ANSI Z89.1-2003/ANSI Z89.1-2009.
3. Ensure contractors know and apply this policy.
4. The term 'supervisor' shall include, but is not limited to: Theatre Manager, Technical Services Supervisor, Technical Services House Lead, House Rigger, etc.

Requirements

A. The use of hard hats will be required under any of the following conditions:

1. Any area where the potential exists for impact from/because of:
 - a. Falling objects
 - b. Objects or surfaces are at head level
 - c. Overhead work
 - d. Mechanical or Electrical Rooms
 - e. Proximity to any sharp/penetrating objects
 - f. Electrical hazards

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Requirements (continued)

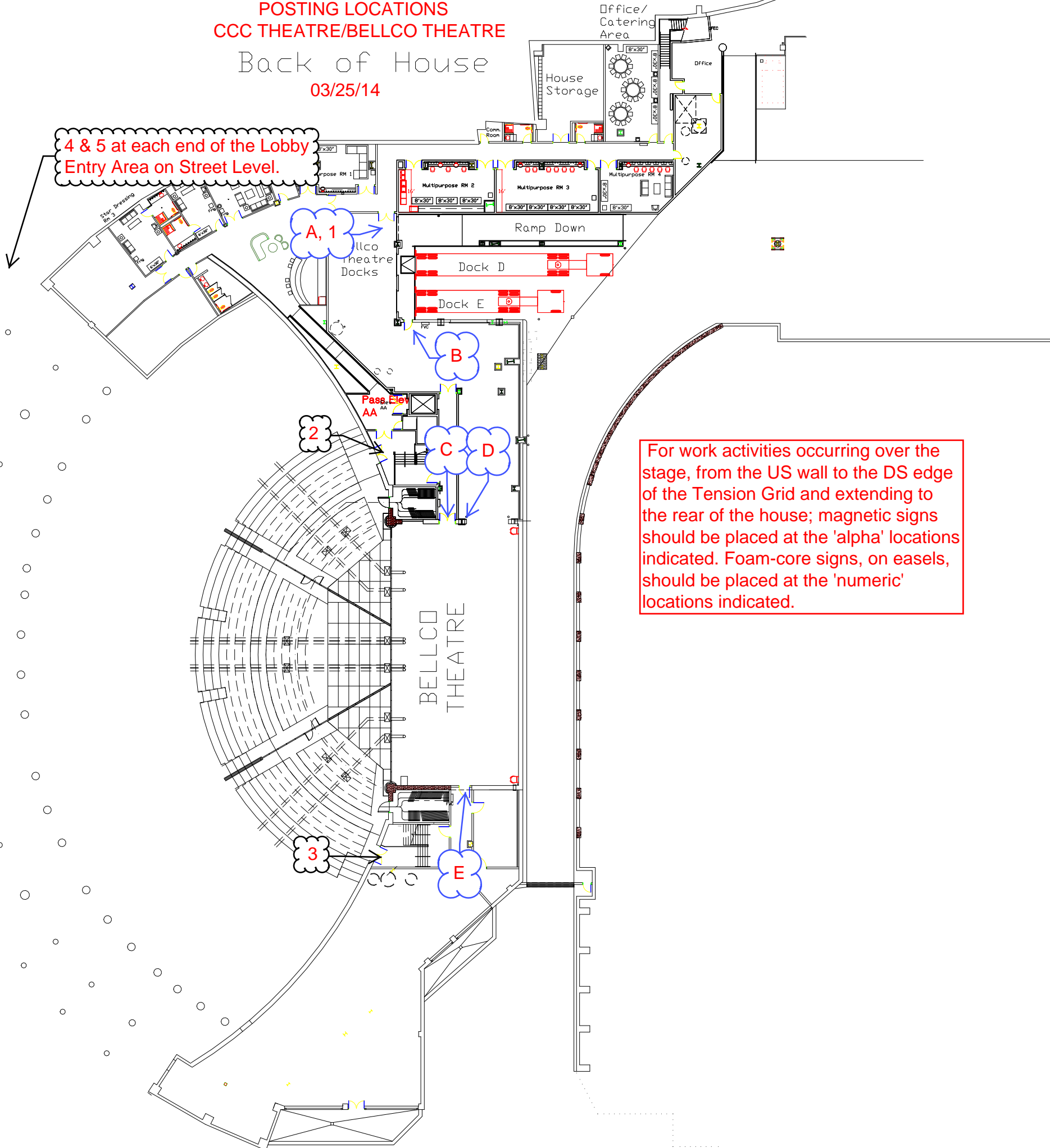
2. The designated "Hard Hat Area". It shall be the responsibility of the supervisor to place, or cause to be placed, appropriate signage on/at those access points immediately 'outside' of the work area requiring the use of hard hats; as defined in #4, below.
 3. Review the attached diagram for recommended placement of signage.
 4. "Hard Hat Area" is defined as the area within a horizontal distance of 25 feet of where work is occurring; i.e. - equipment is being lifted with an overhead lifting device; including all associated activities preparing for/leading up to the lifting or following the lowering of any object.
- B. Maintenance and care of the hard hats.**
1. Hard hats shall be inspected before each time of usage, look for:
 - a. Major dents
 - b. Cracks
 - c. Penetration
 - d. Worn or damaged suspension
 - e. Any other damage due to impact, rough treatment or wear
 2. If any hard hat is found to be damaged or deficient, as defined in B1 (above), it shall be surrendered to the supervisor. The supervisor will verify any damage or deficiency. If the supervisor determines that the hard hat in question is damaged or deficient; the hard hat shall be tagged as such and removed from service. The supervisor shall surrender the/any damaged or deficient hard hat to Operations Management.

HARD HAT WARNING SIGNAGE
POSTING LOCATIONS
CCC THEATRE/BELLCO THEATRE

Back of House

03/25/14

4 & 5 at each end of the Lobby
Entry Area on Street Level.



For work activities occurring over the stage, from the US wall to the DS edge of the Tension Grid and extending to the rear of the house; magnetic signs should be placed at the 'alpha' locations indicated. Foam-core signs, on easels, should be placed at the 'numeric' locations indicated.