

	REQUEST FOR QUOTE
	Colorado Convention Center ASM Global
	CCC Procurement – ASM Global Colorado Convention Center 700 14 th Street Denver, CO 80202 Document Title: RFQ- 2024-805-007 RetroFoam Installation, Stairwell and Elevator Room E-mail: procurement@denverconvention.com
RFQ DESCRIPTION SUMMARY	Retro Foam Installation, Stairwell and Elevator Room
All comments and questions concerning the Request for Quotes and the corresponding procedures and requirements must be addressed in writing, via email or mail, to the above contact.	
RESPONSE DEADLINE April 15th, 2024 2:00 pm	

A) SCOPE of Services

In general, the Scope of Services includes, but is not limited to, the following:

Service Description
RetroFoam in stairwell and vent. All Spray Foam in vent and pillar. RetroFoam in Elevator room. Paint designated area (thermal barrier) to the spray foam in the vent of stairwell. Drywall Repair in Stairwell. Photos and Maps References are listed in Exhibit A.

B) Permits, Licenses, and Laws

- Vendor shall be required to provide and maintain any permits and licenses required by law at its own expense.

C) Experience/Expertise

- Knowledge of service and certification as per manufacturer requirements for Spray Foam and RetroFoam applications installation, techniques, products and equipment.
- Trained Technicians should be able to provide certifications, display industry knowledge of Spray Foam and RetroFoam installation, techniques, products and equipment.

D) Required information

- Vendor's Certification
- Itemized quote to include scope of services, description, unit price, applicable sales tax, and any additional charges or fees that may apply.
- All price quotations must be firm and state when they expire.
- Technical and Warranty Specifications if applicable.
- Your terms of payment.
- Three (3) Current Service References
- If the Respondent is an MBE or WBE certified by the City and County of Denver and/or State of Colorado, the Response should indicate so.
- Prevailing Wage Requirements

Any contract in the amount of two thousand dollars (\$2,000.00) or more shall be subject to the following provisions concerning the payment prevailing wages, if any work is performed onsite.

- A.** The minimum wages to be paid for every class of labor, mechanics and worker shall be not less than the scale of wages from time to time determined to be the prevailing wages.



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- B.** VENDOR or his subcontractor shall pay mechanics, laborers and workers employed directly upon the site of the work the full amounts accrued at time of payment, computed at wage rates not less than those stated or referenced in the specifications, and any addenda thereto, on the actual date of bid opening, or in effect on the date of grant of permit for performance of such work under D.R.M.C. Section 49-171 et seq., or on the date of the written Purchase Order for contracts let by informal procedure under D.R.M.C. Section 20-63(b), regardless of any contractual relationship which may be alleged to exist between VENDOR or subcontractor and such laborers, mechanics and workers.
- C.** VENDOR and subcontractors to pay all workers, mechanics and other laborers at least once a week the full amounts of wages accrued at the time of payment except that VENDOR and subcontractor shall make such payments to non-construction workers such as janitorial or custodial workers at least twice per month.
- D.** VENDOR shall post in a prominent and easily accessible place at the site of the work the scale of wages to be paid by VENDOR and all subcontractors working under VENDOR.
- E.** If VENDOR or any subcontractor shall fail to pay such wages as are required by the contract, the Auditor shall not approve any warrant or demand for payment to VENDOR until the contractor furnishes the Auditor evidence satisfactory to the Auditor that such wages so required by the contract have been paid.
- F.** VENDOR shall furnish to the Auditor each week during which work is in progress under the contract, a true and correct copy of the payroll records of all workers, laborers and mechanics employed under the contract, either by VENDOR or subcontractors.
- G.** The copy of the payroll record shall be accompanied by a sworn statement of VENDOR that the copy is a true and correct copy of the payroll records of all mechanics, laborers or other workers working under the contract either for VENDOR or subcontractors, that payments were made to the workers, laborers and mechanics as set forth in the payroll records, that no deductions were made other than those set forth in such records, and that all workers, mechanics and other laborers employed on work under the contract, either by VENDOR or by any subcontractor, have been paid the prevailing wages as set forth in the contract specifications.
- H.** If any laborer, worker or mechanic employed by VENDOR or any subcontractor under the contract has been or is being paid a rate of wages less than the rate of wages required by the contract to be paid as aforesaid, ASM Global – CCC and the City and County of Denver may, by written notice to VENDOR, suspend or terminate the contractor's right to proceed with the work, or such part of the work as to which there has been a failure to pay the required wages, and in the event of termination may prosecute the work to completion by contract or otherwise, and the contractor and any sureties shall be liable to ASM Global – CCC for any excess costs occasioned ASM Global – CCC thereby.
- I.** Information as to forms and other requirements concerning prevailing wages may be obtained from the City Auditor's office, Prevailing Wage Section, 201 West Colfax Avenue, Denver, CO, 80202. Phone 720.913.5036, fax 720.913.5035 as well as online at <https://denvergov.org/Government/Agencies-Departments-Offices/Agencies-Departments-Offices-Directory/Auditors-Office/Denver-Labor/Prevailing-Wage>.

E) Terms

- The initial term shall be for a service agreement for the completion of the RetroFoam and Spray Foam installation beginning on or around April 22nd and completion of the project May 22nd.



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V E N D O R ' S C E R T I F I C A T I O N

We offer to furnish to Colorado Convention Center/ASM Global the materials, supplies, products or services requested in accordance with the specifications and subject to the rules, regulations and conditions of purchase(s) described herein.

PROPOSER SIGN HERE: _____

Name of Proposer _____

Address _____

City _____ State _____ Zip _____

Phone: _____ Email: _____

By: _____
(Printed or Typed Name)

(Written Signature)

Taxpayer I.D. No. _____

Signature constitutes acceptance of all Rules and Regulations listed on this form and all documents attached.

Description of Company		
Year of Establishment		
SIC / NAICS Code		
Certification Type (check all that apply): <input type="checkbox"/> DBE Disadvantage Business Enterprise <input type="checkbox"/> MBE Minority Business Enterprise <input type="checkbox"/> WBE Women Business Enterprise <input type="checkbox"/> SBE Small Business Enterprise <input type="checkbox"/> Other:	Certification Source	
	Certification Number	
	Certification Beginning Date	
	Certification Expiration Date	

Exhibit A



